

RUNNING START

at EDMONDS COLLEGE

Parent/Guardian Agreement

We recommend that students review this document with their parents or guardian.

Student Name: _____

CTCLink Number: _____

Running Start is a program that allows high school juniors and seniors to take college-level courses at the college without paying tuition. Students receive both high school and college credit at the same time. As a Running Start student I understand and acknowledge the following:

Running Start Eligibility

- I must be a junior or senior to participate in Running Start. My eligibility ends when I graduate from high school.
- Running Start can fund a maximum of 21 credits for the fall, winter, and spring quarters. My eligibility for summer quarter funding is contingent upon enrollment at the college and high school from September through June. Although it is possible to take more than 15 credits in a given quarter, I understand that 15 credits is considered "full-time" at the college. If I choose to take more than 15 credits, it is my responsibility to manage the additional workload.
- I must complete an English Placement to determine the classes I can take through Running Start. I will submit documentation to determine my placement.
- I must remain in good academic standing. I must earn a quarterly GPA of 2.0, complete all courses I am enrolled in after the 10th day of the quarter, and not receive a grade of I, W, V, N, or U. If I do not meet these standards, I will be placed on probation or suspended from the program.
- I will comply with the Edmonds College Student Code of Conduct.

Costs

- I am required to pay student and class fees. Fees are estimated at \$200-\$300 per quarter for a full-time [15 credits] student. A fee waiver is available for qualifying low-income students. I must pay fees/excess tuition by the first day of the quarter. Nonpayment by this deadline may result in being dropped from all classes. I am required to pay tuition and fees for classes numbered below 100 level (i.e., Math 097), college credits in excess of the limit stated on my quarterly Enrollment Verification form, and a small number of classes not sponsored by Running Start (e.g., Music 150 & 250).

RUNNING START

at EDMONDS COLLEGE

-
- I must provide my transportation to and from the college. I can get an ORCA pass for a reduced rate from the college if needed.
 - I must buy my textbooks. Textbooks can cost more than \$150 per class per quarter. Textbook assistance is available for qualifying low-income students.
 - I will notify the college and high school if I drop or withdraw from a class.

Expectations of Running Start Students as College Students

- I am expected to take college-level courses and do college-level work. College requires up to two hours of homework for every hour of instruction. Courses are delivered in a variety of formats, and it is my responsibility to find formats that fit my learning style.
- College instructors design courses to engage students on relevant topics. These topics may involve sensitive material that can be challenging to discuss, but they are fundamental to the field of study. For example, US History courses will include discussion of slavery and civil rights. Other courses may cover content including but not limited to violence, sexuality, gender, politics, and evolution. Instructors will not provide alternative assignments for students because of their age.
- I will speak to my instructor if I have a question or issue relating to one of my courses.
- College is different from high school. Attendance may or may not be taken. Progress reports are not given. It is my responsibility to know and understand the college and instructor policies on attendance, grading, late work, and plagiarism.
- It is my responsibility to manage my time and schedule carefully to ensure I am successful. This includes scheduling classes so that they do not conflict. I must leave adequate time for travel. I must attend class and participate for the entire quarter. High school and college breaks may occur at different times.
- I must read my email to ensure I remain informed.
- IEP and 504 high school accommodations do not transfer to college classes. I must establish accommodations for my college classes through the Services for Students with Disabilities (SSD) office. They can be contacted at ssdmail@edmonds.edu or 425-640-1320.

Credits, Course Selection and Graduation Requirements

- I will contact Running Start staff with questions about classes and college degree requirements. I will contact my high school counselor with questions related to high school equivalency and graduation requirements.
- It is my responsibility to select classes that satisfy high school graduation requirements and to determine how credits earned at Edmonds College will transfer to other colleges and/or meet college degree program completion requirements.

RUNNING START

at EDMONDS COLLEGE

-
- I understand that most college 5-credit courses (100 or above level course) will equal 1.0 high school credit. (See your high school counselor for specifics about how a college class will be counted at your high school.)

College Records, Parent Access, Transcripts and Transferability of Credit

- Running Start courses will be recorded on a college transcript. The grades I receive can have a positive or negative impact on future college admission or scholarship decisions. All grades and withdrawals I earn at Edmonds College are part of my permanent college record and high school transcript.
- Parents will not have access to my progress and information about how I am doing. Information about my record at the college will be disclosed to a parent only if a FERPA release form is on file at the college. Even with a FERPA release form on file, a parent will have access to limited information. College instructors are not available to speak with parents regarding academic progress of a student and parents are not notified if a student skips a class or is failing to hand in work.
- Running Start college credits transfer to all colleges/universities in the state of Washington. Often Running Start credits transfer to institutions out of state, but there are exceptions. If I intend to transfer my Running Start credits, I need to meet with an advisor and research the transfer credit policies and equivalencies of my future school.

High School Considerations

- To receive college and high school credit through the Running Start program and my high school, I must live within the school district boundaries or attend high school in the district on a variance. If I withdraw from my high school I will no longer be eligible for the Running Start program, and tuition for my college classes will not be paid by the school district.
- As a homeschooled student, I must enroll in a Washington state school district high school before I can attend any Running Start classes. I am not required to attend classes at the enrolled high school.
- I am not allowed to continue with the Running Start program after I have completed my high school graduation requirements. If I have not completed my graduation requirements, I may continue in Running Start and take college-level courses for my junior and senior years.

Relationship with High School and Counselors

- The high school is not responsible for my actions while I am attending college classes.
- I am responsible for keeping updated on high school information such as holidays, schedule changes, photos, senior deadlines, etc.

RUNNING START

at EDMONDS COLLEGE

-
- I must contact my counselor in advance if I need their signature. Drop-ins will not guarantee immediate counselor signature.

Transcript and Graduation Requirements

- I must fulfill all of the graduation requirements of the school district in order to graduate with a school district high school diploma. If I am a Running Start student, this means I will need to take enough equivalent credits at the college to match the minimum credits required by the district for graduation. In all cases, I will check with my high school counselor to ensure that I am making continued progress toward graduation. My high school counselor will determine which college classes will meet school district graduation requirements (see the Running Start equivalency guide for your college for more information).
- If I am to graduate, I must complete all grade-level tasks and activities to fulfill the school district High School and Beyond Plan graduation requirements (at Edmonds School District, this is Naviance).
- Once I complete a college class (whether passed or failed), the class and grade will appear on my high school transcript —no exceptions.
- If I take college classes that I pay for myself, in order to have the credits posted on my high school transcript, I must send a copy of my official transcript to the high school. The college classes will be placed on my official high school transcript.

I have read and agree to the Edmonds College Running Start Agreement above.

Student Signature (required) _____ Date: _____

Parent/Guardian Signature (required) _____ Date: _____