



## Audit/Credit Change Request

Student Name: \_\_\_\_\_  
Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

ctcLink ID Number: \_\_\_\_\_ Birthdate: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (MM-DD-YYYY)

Email: \_\_\_\_\_

Quarter and year this request is for:  Summer  Fall  Winter  Spring 20 \_\_\_\_\_

- This form is to request a change to or from an audit status. Auditing a class means that you're allowed to participate in the class, but no matter how well you do in the class, you'll receive an "N" grade (signifying "no credit earned").
- Auditing a class costs the same as it does to take it for credit, *unless* you're a senior citizen over 60 years of age trying to take the class on a space-available basis. To qualify for that process, you'll need to see the Senior Citizen's Reduced Tuition Program form, found on the [Enrollment Services Forms](#) page.
- After the 3<sup>rd</sup> day of the quarter, instructor's permission is needed to switch to/from credit/audit status. Prior to that, no permission is needed if you are already enrolled in the class.
- Be aware that if you're on financial aid, auditing a class may affect your funding.
- You may submit this form by emailing [registration@edmonds.edu](mailto:registration@edmonds.edu)

List course info:

CLASS #	DEPT.	CATALOG #	SECTION	Audit or Credit?	INSTRUCTOR SIGNATURE
[Example]: 12345	ENGL	101	03	<input type="checkbox"/> Audit <input type="checkbox"/> Credit	[you may also forward an email]
_____	_____	_____	_____	<input type="checkbox"/> Audit <input type="checkbox"/> Credit	_____
_____	_____	_____	_____	<input type="checkbox"/> Audit <input type="checkbox"/> Credit	_____
_____	_____	_____	_____	<input type="checkbox"/> Audit <input type="checkbox"/> Credit	_____
_____	_____	_____	_____	<input type="checkbox"/> Audit <input type="checkbox"/> Credit	_____

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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